

BOARD OF EDUCATION
January 27, 2009
Alameda City Hall – Council Chambers
2263 Santa Clara Avenue
Alameda, CA

ADOPTED MINUTES

REGULAR MEETING - The regular meeting of the Board of Education was held on the date and place mentioned above.

CALL TO ORDER - The meeting was called to order by President McMahon at 5:36 PM.

PRESENT: Jensen, McMahon, Mooney, Spencer, Tam

ABSENT: None

PUBLIC COMMENT: None at this time.

ADJOURN TO CLOSED SESSION: By President McMahon at 5:36 PM to discuss Public Employee Discipline/Dismissal/Release; Conference with Labor Negotiator Laurie McLachlan-Fry: AEA, CSEA, ACSA; Conference with Legal Counsel Anticipated Litigation – Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9 (2 cases).

RECONVENE TO PUBLIC SESSION: by President McMahon at 6:39 PM.

CALL TO ORDER / PLEDGE OF ALLEGIANCE: Haight Elementary School students and Principal led the Pledge of Allegiance.

INTRODUCTION OF BOARD MEMBERS & STAFF: Board Members and staff present introduced themselves.

ADOPTION OF AGENDA/APPROVAL OF CONSENT CALENDAR

MOVED: Member Mooney

SECONDED: Member Spencer

That the Board of Education adopt the agenda as submitted with the following change: remove items F-9, F-10, and G-2. Move items F-6, F-7, F-12, F-13 and F-14 after G-9.

AYES: Jensen, McMahon, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

CONSENT CALENDAR – The Board of Education approved the following consent items (such items are identified by a plus (+) mark in the body of these minutes):

+Certificated Personnel Actions: The Board of Education approved 1 change of status (Lama).

+Classified Personnel Actions: The Board of Education approved 6 appointments (Fradella, Infantino, Miles, Soghoian, Villiers, Freck); 9 changes of status (Lockwood, Medina, Nonan, Nunez, Poral, Rhodes, Robinson, Wirrom, Yip).

+Approval of Student Teaching Contracts

+Approval of Bill Warrants and Payroll Registers: The Board approved warrants numbered 798670-798674, 798675-798771, 798772-798773, 798774-798775, 798776-798864.

+Resolution No. 09-0004 Approval of Budget Transfers, Increases, Decreases

+Resolution No. 09-0005 Authorization to Transfer Funds for Fiscal Year 2008/09 to Deferred Maintenance Funds from General Fund

+Approval of 2008/09 Consolidated Application for Funding Categorical Programs, Part II

+Approval of 2008/09 School Based Coordinated Plans

+Approval of Interagency Agreement of Provision of Services with San Francisco State University

+Approval of Job Description – Adult Education Accountability Specialist, Adult School

+Approval of Job Description – Accounting/Data Compliance Technician, Special Education Department

+Approval of Donations

COMMUNICATIONS - ORAL: None at this time.

APPROVAL OF MINUTES: Minutes of the regular meeting of January 13, 2009 were considered.

MOVED: Member Mooney

SECONDED: Member Spencer

That the Board of Education approve the minutes of the regular meeting of January 13, 2009.

AYES: Jensen, McMahon, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

COMMUNICATIONS:

Written Correspondence: A letter dated January 22 from Gary Orzell regarding Measure H; a letter dated January 5 from Bryan Sanders regarding enrollment concerns.

Superintendent's Report: Superintendent Kirsten Vital noted the two upcoming Special Board Budget Workshops on February 11 at April 2. Once locations are confirmed, information on the meetings will be posted on the District's website and included in school newsletters and e-mail groups. Superintendent Vital added at the last meeting, an employee who addressed the Board raised an issue that is being worked on offline. There were also concerns about daycare options available, particularly in regards to a staff development day in October. Ed Services has done some research about daycare opportunities at the 10 elementary sites, and will post this information on the District website.

Superintendent Vital noted that at the recent Saturday Board Workshop, the Board looked at protocols and ways that the Board and Superintendent work together. There will be another workshop in the next month.

CALENDAR REVIEW: President McMahon reviewed the Board Calendar of Events. Member Spencer added that parents have raised concerns about the LGBT issue in the past, and the Community

Forums are a good opportunity for community members to attend and provide feedback to the District.

CLOSED SESSION ACTION REPORT: There was no action taken in Closed Session.

Student Board Member Reports

Encinal Student Board Member Reed noted: finals week; 23 students returned from Close-Up trip; WASC report being printed; exit exam testing next week; spring sports beginning practices; Crab Feed on 3/28; thanks to Tech Services for assistance in setting up new computer lab.

Island Student Board Member Kesete noted: 12 students transferring out; 38 new students coming in on Monday; 3rd hex family night on 2/5; WASC visit on 3/3.

Sunshine Proposal for Alameda Education Foundation (AEA)

The Alameda Unified School District and Alameda Education Association have a contract that expires June 30, 2009. The openers for a new three year contract have been submitted by AEA. AEA would like to submit their openers. The openers are written with AEA's interests listed.

Laurie McLachlan-Fry, Chief Human Resources Officer, introduced the item. AEA proposed to enter into a new Collective Bargaining Agreement effective July 1, 2009 for a term of one year that will contain the same level of salary and benefits and other terms and conditions of employment that are in the 2006-2009 contract including existing side-letters and MOUs.

Patricia Sanders, AEA President, noted AEA understands these are tough economic times and it is AEA's philosophy to try to work together and put energy and focus on Sacramento and the legislators. This is in the best interest of the kids and makes the most sense.

Heidi Huhn, parent and member of AEA Executive Board, addressed the Board and echoed Ms. Sanders' comments. Ms. Huhn urged the Board to accept the sunshine proposal and maintain the status quo for another year so that we can put all of our attention on getting more money from Sacramento.

Member Spencer expressed concern about the ability to maintain the current contract for another year because we haven't heard from the Governor as to what cuts, if any, we'll be receiving to public education.

Member McMahan asked Ms. McLachlan-Fry to clarify the process. Ms. McLachlan-Fry explained that the Association is bringing forth this sunshine proposal, then AUSD would also bring forth a proposal. Our plan is to do so in February with direction from the Board. Tonight, the Board is simply receiving AEA's proposal.

MOVED: Member Mooney

SECONDED: Member Spencer

That the Board of Education receive the Sunshine Proposal for Alameda Education Association as presented.

AYES: Jensen, McMahan, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

Approval of AB 1200 Forms for CSEA 27 Paraprofessionals

Ms. McLachlan-Fry introduced the item. According to the contract between AUSD and CSEA 27, dental and vision benefits will be offered to part-time Paraprofessionals on a pro-rata basis. It is not mandatory that the part-time Paraprofessionals enroll for either the dental or vision benefits. For 2008/09, there is the cost for implementing such coverage halfway through the year at \$150,000, and an additional \$150,000 for 2009/10 for the other half year. These costs have been included in the District’s First Interim Financial Report for 2008/09.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of AUSD (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the CSEA 27 Bargaining Unit, during the term of the agreement from 7/1/05 to 6/30/08.

MOVED: Member Mooney

SECONDED: Member Spencer

That the Board of Education approve AB 1200 Forms for CSEA 27 Paraprofessionals as submitted.

AYES: Jensen, McMahan, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

Ratify Contract with California School Employees Association

Ms. McLachlan-Fry introduced the item. District negotiating teams for the Alameda Unified School District (“the District”) and the California School Employees Association, Chapter 27 (“CSEA”) have a collective bargaining agreement that is in effect through June 30, 2008. The parties have engaged in negotiations for changes to the Agreement for the 2008-2011 school years. Those negotiations have resulted in a tentative agreement which the California School Employees Association, Chapter 27 (CSEA) has ratified and the Alameda County Office of Education (ACOE) has reviewed. The Board of Education is required to approve the contract.

MOVED: Member Mooney

SECONDED: Member Jensen

That the Board of Education ratify the contract with California School Employees Association as submitted.

AYES: Jensen, McMahan, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

Karen Keegan, CSEA 27 President, thanked the Board for their vote to ratify the contract as it has been a long time coming. Ms. Keegan wanted to publicly thank Ms. McLachlan-Fry and the District team (Susan Martin, Jeff Knoth, Dave Dierking and Lydia Lotti) for all their hard work and dedication to the process, and thanked CSEA team members Vicki Levitch, Theresa Tenorio, and Donna Vinita.

Donna Vinita, Area Rep, welcomed new Superintendent Vital and thanked both teams for their work in the process.

Member Spencer thanked CSEA 27 for their dedication and work on behalf of students.

Educational Technology Plan - Update

Jess Stephens, Director of Technology, introduced the item. AUSD updated and completed the Educational Technology Plan for 2007-2010. This document is intended to serve as both a guide for technology related decision-making and an instrument to monitor and evaluate progress toward identified goals and objectives.

These goals and objectives were established to meet the identified needs of integrating technology to:

- Improve student learning
- Provide equitable technology access and support
- Provide secure, timely information flow between home, school, and community
- Provide coordinated, ongoing high-quality educational technology professional development

This is the second of three yearly updates.

Projects

- Replace the District's network infrastructure and backbone
- Replace the District's Student Information System
- Implement and meet CalPads, CalPass, and CalTides requirements
- Implement a K-12 textbook and library book management system
- Provide efficient and effective internal communications systems
- Automate and reduce outmoded processes
- Utilize District's WEB and Internet present to provide efficient and effective external communications
- 5-year technology replacement and upgrade cycle
- Microsoft upgrades and staff training

With regards to the Student Information System, Mr. Stephens added that SASI has officially gone away and we are evaluating and looking at a new system. Pearson purchased PowerSchool from Apple several years ago and is now marketing it as the new SASI, but we're not convinced this is the one that we want. A Task Force has been formed to look at other systems that will meet the school information framework and other requirements and things that will integrate with applications we currently have and/or are looking at. The Task Force will come to the Board in February/March to prioritize money for the new Student Information System. There will be some one-time costs to purchase software, but cost reductions both in support, maintenance, and repair.

Member Spencer asked who was on the Task Force. Mr. Stephens noted it is made up of Technology staff members, other department staff, counselors, VP's, office staff, etc. There is a good cross-section of representation. Member Spencer asked if there were any parents or community members on the Task Force. Mr. Stephens replied there were not, as this Task Force is charged specifically with reviewing and considering Student Information Systems only, and it is District staff who could best determine what needs we have to meet and comply with.

Debbie Wong, Assistant Superintendent, added that our current student information system is not meeting current state and federal requirements for reporting purposes. Mr. Stephens noted we are looking at this as

a blank slate – we get to pick everything that we want it to do. This will lay the foundation for all of the reporting this District will have to do over the next 5-10 years.

With regards to the WEB and internet, Mr. Stephens urged the Board to make this a priority. We are trying to figure out ways to economically get the District site up and running. We need to start thinking about using electronic resources. Member Mooney asked if this was a policy or training issue, or both. Mr. Stephens responded that it is both, as there is still a culture of doing some things a certain way. The culture needs to accept the fact that the world is and will continue to change.

Member Mooney questions whether or not the dollar amounts listed were realistic, as they seem a little low. Mr. Stephens noted yes, the figures are realistic given the situation the District is currently in. But in these times, we need to look at prioritizing what needs to be replaced and when, and look at restaging equipment we can use.

Member Spencer asked when staff planned to reach out to the community for input and feedback. Mr. Stephens noted that he does not regularly meet with community members, but receives e-mails often and converses with community members. Parents are definitely in the loop. Community members who want to express input can e-mail Mr. Stephens with their comments.

Diana Kenney, Teacher on Special Assignment, noted that in her position she has worked closely with Ed Services, mostly with the math adoption committee and looking at materials as there is an incredible amount of multimedia and tech components to the new adoptions. Ms. Kenney's job is to help teachers get the tools they need to implement the curriculum. California is one of only 2 states in the nation that has not adopted technology standards.

Member Jensen noted that the District uses a lot of paper and doesn't do enough recycling, and requested that at some point in the future, staff report back on the number of copies made and the copy machines themselves – the limits, costs, etc. Perhaps tie the report back in with Earth Day in April.

Member Spencer added some sites may have a population of parents who do not have access to e-mail and would need hard copies of correspondence from schools rather than strictly electronic communication.

Patricia Sanders, AEA President, added that we need to be sure to look at the big pictures rather than just looking through a specific lens. For example, math teachers may use a lot of papers because they are administering tests that have lots of blank space in order to allow students the space to show their work. We need to be careful we're not just looking at dollar figures or number of copies.

Approval of E-Rate Contract for Network Services

Mr. Stephens introduced the item. AUSD has received and evaluated bids for the upgrade of the District's Wide Area Network (WAN) utilizing Federal E-rate funding.

A robust network infrastructure is needed to meet the District's identified needs of integrating technology to:

- Improve student learning
- Provide equitable technology access and support

- Provide secure, timely information flow between home, school and community

Staff requests authorization to enter into a five (5) year contract with AT&T to provide Alameda Unified School District's network infrastructure.

- AT&T will provide a fully meshed, redundant network for all students and staff
- Each school site will be connected to the network by a 100 megabit connection
- The District Office will be connected by a one gigabit connection

RFP #MAN-2009

Replace the District's network and backbone infrastructure:

- Backbone equipment
- Turn-key operation
- \$461,652 per year pre discount level
- \$115,413 per year post discounts
- \$57,506 for the first six months (Jan 2010 to June 2010) General Fund

Additional one-time costs of \$25,000 to \$50,000

- FF&E monies

Member Spencer asked if these funds were in the budget. Mr. Stephens responded that staff talked about it being put into the budget and funds will be in the budget for 2010/2011 school year, but not in the 2009/10 year. The cost will be about \$67K for the first 6 months. Mr. Stephens and Tim Rahill, Chief Finance Officer, are talking about ways we can leverage more money.

President McMahon added if this item is approved tonight, it will be put into the 2009/10 budget.

Member Spencer asked if the District would be giving up something else in order to make a budget accommodation for this. Mr. Rahill noted staff is looking at the possibility of consolidating other related services that can take advantage of this system. We might be able to cut back other tech that will reduce this ongoing cost.

Superintendent Vital added that as a staff, we are coming to the Board around this network infrastructure work that we haven't done yet, but we're at a point that we can't postpone it any longer. We need to find a way to potentially make tradeoffs in the budget in order to be able to do those pieces of work. This work will bring us back up to speed – better ability to comply with state and federal requirements and running at “regular” network speed. This is critical to the operation of the District. As we bring up other pieces, they will be part of the regular budgeting process.

MOVED: Member Mooney

SECONDED: Member Tam

That the Board of Education approve the E-Rate Contract for Network Services as submitted.

AYES: Jensen, McMahon, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

Report on Governor’s Budget Proposal for Fiscal Year 2009/2010

Mr. Rahill introduced the item. The Governor has released his January Budget Proposal for 2009/10 which also includes mid-year adjustments for the current year 2008/09. For 2008/09, he proposes to eliminate the 0.71% COLA of about \$380,000, which the District would remove from its reserves. There would be an additional 4.57% revenue reduction, or about 42.6M, which the District would look to cover from Categorical Funds (through proposed Categorical Flexibility) and from available Measure H funds. For 2009/10, the Governor has proposed a 2.5% revenue reduction, or about \$1.3M, which the District would look to cover from the same sources as mentioned above. Also for 2009/10, the District is facing a net loss of funding of about \$650,000 related to the new Nea Charter School. The District will provide two (2) Public Workshops on the Budget, one on February 11th at Haight and the other on April 1st at Wood.

The State General Fund Revenue Collapse shows a three-year shortfall totaling \$31.3B. The Governor’s State Revenue Proposals include:

Revenue Increase (In Millions)

PROPOSAL	2008/09	2009/10
Temporary 1.5 cent increase in Sales Tax	\$2,350	\$7,114
Broaden Sales Tax Base	272	1,154
“Nickel-per-drink” Beverage Excise Tax	244	585
9.9% Oil Severance Tax	358	855
Reduce Dependent Exemption Credit Equal to the Personal Exemption Credit	-	1,440
Increase Vehicle Registration Fees	92	359
Shift Tribal Gaming Revenues from Transportation to General Fund	101	101
Special Fund Transfers and Loans	298	94

State Securitization of the Lottery

- Securitization of the California Lottery continues to be a key Budget-balancing technique
- Lottery revenues, which have been declining, are assumed to double, with the increase used to service long-term debt
- The impact on education:
 - Short-term: Lottery revenues would no longer go to public education
 - Beginning in 2009/10, they would be capped at 2008/09 levels and replaced with General Fund dollars, increased by the COLA each year
 - Proposition 98 would be re-based to make the proposal neutral
 - Long-term: Education no longer shares in growth in Lottery revenues, which would be pledged to bondholders
- Must be approved by voters

State Lottery

- The State Controller's Office (SCO) apportioned \$30.52 per ADA (unrestricted) for the first quarter of 2008/09
 - \$5.92 per ADA lower than the first quarter of 2007/08
- Although the Lottery Commission has not officially reduced the 2008/09 projections at this time, we have reduced the per-ADA projections on our Dartboard by 10% based on information released on current Lottery sales
 - The updated 2008/09 allocations based on the reduction are:
 - \$109.50 per annual ADA unrestricted
 - \$11.50 per annual ADA for Proposition 20

Revenue Limit Cuts, Cost of Living Adjustment (COLA)

- Governor's Budget Proposal for:
 - 2008/09 reduces budgeted COLA of 0.68%, eliminating the entire 5.66% statutory COLA
 - 2009/10 provides a zero-funded COLA, eliminating the projected statutory COLA of 5.02% through the deficit
- Governor's Budget made further cuts to revenue limit funding
 - \$1.6B in 2008/09 is equal to a cut of 4.565%
 - \$1.1B in 2009/10 is equal to a reduction of 2.515%

Member Spencer asked about Class Size Reduction. Mr. Rahill noted there is no proposal to eliminate the funding for CSR, but there is some discussion about inching the average up – from 20:1 to 20.44:1 or 21:1.

Mr. Rahill covered other topics such as a shortened school year, PERS losses and contribution rates, STRS losses and contribution rates, and workers' compensation rates.

The Governor's January Budget Proposal Impact on AUSD

- 08/09: Eliminate 0.71% COLA of \$380,000; this reduction was expected and reserved for. A reduction to revenues and to reserves will be made.
- 08/09: Additional Reduction of 4.57% to Revenue Limit of \$2.6M.
- 09/10: Reduction of 2.5% to Revenue Limit of \$1.3M.
- For the \$3.9M loss in revenues, look to the Proposed Categorical Flexibility Options and Measure H funds.

Mr. Rahill reviewed charter school funding, and in particular the Nea Charter School projected fiscal impact on AUSD:

For 2009/10:

- Assume 250 AUSD students enroll in the Nea Charter School
- Assume 10 less (non-charter) AUSD Teachers
- Projected Net Fiscal Impact on AUSD is a loss of \$650,000
- Look to Proposed Categorical Flexibility Options to cover these funds

Member Spencer asked staff to include a lengthier discussion on Measure H funds at the community workshops. Member Mooney commented that at the community workshop on February 11, more conservative numbers should be used. Member Spencer asked about the funding differences between

charters and district schools. Mr. Rahill noted that charter schools received more ADA.

Superintendent Vital noted staff is working with the high school Principals to look at master schedules, staffing, needs of students, data, etc. to determine what we're able to do to meet the needs of students, but at the same time, tighten things up.

Member Spencer asked if the community workshops would be videotaped for those who are unable to attend. Mr. Rahill added that staff has discussed the option and is working to secure videotaping services.

President McMahon noted he has been through this process more than once and some fundamental structural issues were never addressed. The fact of the matter is that come early February, the State is going to run out of fiscal dollars which will force action. We're not going to have to wait until May to find out how bad this is. At the local level, the citizens of Alameda, the 66.67% who supported Measure for exactly this particular reason, had the foresight to be able to provide us with the breathing room to give the new Superintendent the opportunity to redirect the District.

Request for Postponement of the Approval of the Memorandum of Understanding Between Community Learning Center Schools, Inc. and the Alameda Unified School District

Ms. Wong introduced the item. On January 8, 2009, the Board of Education provisionally approved the Community Learning Center Schools, Inc. (CLCS) application for Nea Charter School contingent upon a Memorandum of Understanding completed by January 31, 2009. Both District and CLCS have been actively negotiating in good faith. Most of the provisions have been completed; however, there remain a few areas to negotiate. These are:

- Concurrent enrollment
- Middle and high school athletics
- Middle and high school social and athletic events

Both parties are in agreement to continue working through these areas and postpone the approval of the Memorandum of Understanding until the February 24, 2009 Board of Education meeting.

MOVED: Member Mooney

SECONDED: Member Tam

That the Board of Education approve the Request for Postponement of the Approval of the Memorandum of Understanding Between Community Learning Center Schools, Inc. and the Alameda Unified School District.

AYES: Jensen, McMahon, Mooney, Spencer, Tam

NOES: None

MOTION CARRIED

Resolution No. 09-0005 Authorization to Transfer Funds for Fiscal Year 2008/09 to Deferred Maintenance Fund from General Fund

Education Code 17582 provides that the Governing Board of each school district may establish a restricted fund known as the Deferred Maintenance Fund for the purpose of major repairs or replacements and maintenance of an approved plan by the State Allocation Board. This is a matching grant program and as a condition of receiving State funds, the District must deposit its match into its Deferred

Maintenance Fund.

MOVED: Member Mooney

SECONDED: Member Spencer

That the Board of Education Resolution No. 09-0005 Authorization to Transfer Funds for Fiscal Year 2008/09 to Deferred Maintenance Fund from General Fund

AYES: McMahon, Mooney, Spencer, Tam

NOES: None

ABSENT: Jensen

MOTION CARRIED

Approval of 2008/09 Consolidated Application for Funding Categorical Programs (Part II)

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and charter schools throughout California. In June of each year, every local educational agency (LEA) submits Part I of the application to document participation in categorical programs and provide assurances that the LEA will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

Part II of the application, submitted in January of the following year, contains the LEA's entitlements for each funded program. Out of each state and federal program entitlement, LEA's allocate funds for programs operated by the District Office, for programs operated at schools, and for indirect costs of administration.

AUSD program funded through the Consolidated Application process are:

Federal NO Child Left Behind (NCLB Programs):

- Title I, Part A, Basic Grant (including Program Improvement Activities and Expenditures)
- Title II, Part A, Improving Teacher Quality
- Title III, Part A, Immigrant and Limited English Proficient (LEP) Programs (for English Language Learners)
- Title IV, Part A, Safe and Drug Free Schools and Communities
- Title V, Part A, Innovative Programs
- Tobacco-Use Prevention Education (TUPE)
- Economic Impact Aid (EIA/LEP)
- School Safety and Violence Prevention (AB1113, AB658 or 1999)
- CAHSEE Intensive Instruction and Services
- CAHSEE Supplemental Counseling Programs (Middle and High School)

Member Spencer asked why certain schools do not receive funds and who sets the District allocation amounts. Ms. Wong noted that we select the neediest schools starting from elementary to middle. Encinal is not a Title I school, so does not receive funds even though the numbers reflect a high percentage of free and reduced lunch students. While the District has discretion over where the money goes, we are focusing on early intervention.

Member Spencer noted it would be helpful to have staff presentations about Title I programs to better understand the criteria applied. Ms. Wong added that while some high school do not receive Title I funds, they are supplemented through other programs like Fusion.

MOVED: Member Mooney

SECONDED: Member Spencer

That the Board of Education approve the 2008/09 Consolidated Application for Funding Categorical Programs (Part II)

AYES: McMahon, Mooney, Spencer, Tam

NOES: None

ABSENT: Jensen

MOTION CARRIED

Approval of Job Description – Adult Education Accountability Specialist, Adult School

In reviewing the future direction of the services needed by the Adult School, a new job description was needed.

The Adult Education Accountability Specialist will initiate, coordinate, complete and maintain the accuracy of the Adult School student accountability system. This position would be responsible for all re2uired reports for the District/State and/or Federal Government. In addition, this position would provide support administration in the placement and/or other designated assessment tests. This position would be range 35, 200 day work year.

Member Spencer asked for the fiscal implications. Ms. McLachlan-Fry noted there is someone being paid on a time card currently to do this work. Instead of that, this would become a full-time job in order to meet all of these mandates and amounts of reports required. The accountability at the Adult School has been changed in terms of what the State expectations are.

MOVED: Member Mooney

SECONDED: Member Tam

That the Board of Education approve the Job Description – Adult Education Accountability Specialist, Adult School as presented.

AYES: McMahon, Mooney, Spencer, Tam

NOES: None

ABSENT: Jensen

MOTION CARRIED

Approval of Job Description – Accounting/Data Compliance Technician, Special Education Department

In reviewing the services needed by the Special Education Department, a new job description was needed.

Under the direction of the Special Education Director, this position will perform complex and specialized duties to ensure the District meets compliance as mandated by the State and Federal government. The position duties include analyzing and auditing monthly expense invoices, managing and organizing master contracts and individual service contracts, and preparing monthly rosters for all service providers

as mandated by the State to provide information for the staff to bill and receive reimbursement/revenue for specialized services rendered. This position would be range 35, 12 months.

MOVED: Member Tam

SECONDED: Member Mooney

That the Board of Education approve the Job Description – Accounting/Data Compliance Technician, Special Education Department as presented.

AYES: McMahon, Mooney, Spencer, Tam

NOES: None

ABSENT: Jensen

MOTION CARRIED

Approval of Donations

Throughout the school year, donations are routinely accepted by the District. The donations are from various sources and are commonly designated for specific uses. Donations from 1-13-09 to 1-27-09 totaled \$36,691 with a FY08/09 total thus far of \$373,728.

Member Spencer thanked all the donors for their generosity.

MOVED: Member Mooney

SECONDED: Member Tam

That the Board of Education approve the donations as submitted.

AYES: McMahon, Mooney, Spencer, Tam

NOES: None

ABSENT: Jensen

MOTION CARRIED

Board Member Reports

Member Mooney noted the Board held a Retreat on Saturday and talked about governance and goals by which the Board will evaluate the Superintendent. There will be a follow-up second session soon. Member Mooney added his 11th grade son recently returned from the Close-Up trip to Washington, D.C. and the students were interviewed on CSPAN2.

Member Tam added he attended Washington Elementary Kindergarten Info Night and watched the video presentation made by parents which can hopefully be shared at a future Board meeting. Member Tam also attended Washington's multicultural potluck.

Member Spencer attended 8th grade Parent Information Night, noting that the Leadership students did a good job providing tours of campus. Member Spencer also attended Kindergarten Info Night at Earhart, a BayFarm PTA meeting, Founders Day for Peralta PTA at Otis last night, and reminded the community about the upcoming Circus for the Arts on 2/18 and PTA Advocacy Day in Sacramento in February. The Miracle League is also hosting a St. Patrick's Day Run on March 22.

President McMahon attended 8th grade orientations at AHS and EHS and the Washington Multicultural Night.

Adjournment

President McMahon adjourned the meeting at 10:02 PM.

Attest:

Michael McMahon, President
Board of Education

CORRECTED